

Municipal Courthouse Outreach Event



ANDREW J. GINTHER, MAYOR

DEPARTMENT OF FINANCE
AND MANAGEMENT



ANDREW J. GINTHER, MAYOR

OFFICE OF DIVERSITY
AND INCLUSION

Greetings & Introduce Project Team

Ronda Barber, Ohio Business
Development Center



Who's the Project Team?

- **City of Columbus:**
 - Department of Finance and Management
 - Mayor's Office of Diversity and Inclusion
- **Owners Representative:**
 - Pizzuti Solutions
- **Construction Manager:**
 - TBD
- **Design Team:**
 - TBD



Project fast facts



Site: 300
Block of
South High
Street,
Columbus,
Ohio
1.89 Acres



Estimated
Construction
Cost: \$210 M;
Estimated Size:
345,000-
378,000 square
feet



26 +
Courtrooms/Hearing
Rooms
7-10 floors plus
basement level parking
and tunnel under High
Street



Estimated Construction start: Late spring 2024
Completion date: June 2027

Project Scope:

20% MBE/ WBE participation on both construction management services and construction

- Construction management and supervision
- Cost estimating
- Scheduling
- Quality assurance / quality control
- Diversity outreach and Inclusion services
- Web-based jobsite camera
- Project reporting
- General labor
- Site logistics, including site management services such as site layout and survey control, job trailer procurement, cleaning, waste management, construction labor parking management, off-site material storage, etc.
- Construction document and project related printing
- Licensed hazardous material abatement services
- FFE / AV procurement
- Move management and move services

Project Site:



Project Overview:

- Construction of a new Municipal Court Building at the intersection of Mound and High on the site of a previous County Courthouse.
- Scope includes basement level parking and a connector tunnel under High Street to the Common Pleas Courthouse and Franklin County Government Center.
- Sustainable, high-performance building design.
- Audio/video systems in courtrooms and meeting spaces.

Register to do business with **US!**

Bidders who wish to respond to RFPs/RFQs must be registered as a vendor with the City of Columbus at time of bid.

Follow these 3 steps to register to do business!





Registering to do Business with the City of Columbus

- **Step 1 - Vendor Portal Registration**

Vendors must register on the Vendor Services portal before doing business with the City of Columbus. To get registered, please visit the following link: columbusvendorservices.powerappsportals.com

When registering, list all capabilities and use the NIGP-Commodities Codes listing to choose commodity codes which apply to your business's abilities to provide services and functions to the City.

- **Step 2 - Contract Compliance Report (EBO Questionnaire)**

After vendor registration, you will receive an email instructing you to complete the required Contract Compliance (EBO) Questionnaire. Vendors must be contract compliant to do business with the City of Columbus.

- **Step 3 – Construction Prequalification and/or Business Enterprise Certification**



What is Construction Prequalification and the Process?

- Pursuant to Section 329.21(g) (https://library.municode.com/oh/columbus/codes/code_of_ordinances) , only potential bidders prequalified responsible or prequalified provisionally responsible may be awarded a contract for city construction service work.
- Only licensed construction trade subcontractors prequalified responsible or prequalified provisionally responsible may subcontract or perform on city construction service work.

Do You Perform Construction Work?

Potential bidders (primes) and the following licensed trade contractors must submit an application for City of Columbus Construction Prequalification:

Heating
Ventilating
Air conditioning
Refrigeration
Electrical
Plumbing
Hydronic
Fire Protection and Firefighting Equipment

** Prequalification is for construction work **only***

Please allow 30 calendar days from the date of receipt for application processing

Office of Construction Prequalification Contact Information

Website: www.columbus.gov/prequalification.aspx

Email: prequalification@columbus.gov

To obtain the Construction Prequalification Letter

City of Columbus Income Tax Division

77 N. Front St., 2nd Floor

Columbus, OH 43215

Phone: 614-645-8368

Fax: 614-724-0232

Website: www.columbus.gov/incometaxdivision

City of Columbus Business Certifications



Minority and Women Business Enterprise (**MBE/WBE**)

Veteran Business Enterprise (**VBE**)

Emerging Business Enterprise (**EBE**) – MBE/WBE businesses outside of Franklin County

Lesbian, Gay, Bisexual, Transgender+ Business Enterprise (**LGBTBE**)

Small Local Business Enterprise (**SLBE**) – Small businesses located in the City of Columbus

We hope that you will take advantage
of the benefits of *free certification* programs through the City of Columbus

Benefits of City of Columbus Business Certification



Establish Credibility
and Increase Exposure

Access to Business
Specialists and City of
Columbus Contract
Opportunities

Attend Business
Training/Development
Workshops and
Conferences

Network of Business
Contacts to Build
Connections



Program and MBE/WBE Special Provisions

The City of Columbus **Increase Diversity Program** took effect January 1, 2022. It is a comprehensive approach to addressing disparities in the City's contracting procedures and to make an affirmative contribution to the growth and development of small, minority and women-owned business enterprises in Central Ohio. As a part of the program, the City of Columbus established **MBE/WBE** goal assessments on all purchases of goods and services, professional services and construction projects over \$100K.

- Only **MBE/WBE** firms **certified by the City of Columbus** will count toward the goal
- Firms selected to participate and count towards MBE/WBE goals on City of Columbus contract opportunities **must be certified with the City of Columbus as an MBE/WBE** at time of bid.

City of Columbus Certified Directory and Diversity Management System

There's a new online tool to assist you with becoming certified AND to locate firms certified with the City of Columbus!

Access the enhanced online Certified Business Directory to:

- Search and find certified vendors ready, willing and able to do business

Log-in or registration is not required to locate firms by name or with key-word search capabilities (construction, landscape, consultant, etc.)

- To complete our online certification application, track the status of your application and receive a copy of your certification approval letter



Visit: Columbus.DiversityCompliance.com



How to Find City of Columbus Bid Opportunities

Opportunities for day-to-day purchases are bid through **Vendor Services** - Register at: <http://vendors.Columbus.gov/sites/public>

Construction projects are bid through the **Bid Express** AND **Bonfire** portals.

Set up *free* vendor accounts to view advertised Construction documents and to submit bids/proposals.

Bid Express - https://www.bidexpress.com/vendor_resources

Bonfire - <https://columbus.bonfirehub.com/login>

Understanding the Formal Bidding Process

- **R-I-F: Reading is Fundamental**

- Read the proposal

- Ask questions and review the bid responses prior to bid due date

- **Understand General Requirements**

- Understanding the Project Approach

- Project, Site and Technical Specifications and Project Timeline

- **Follow the Procedures**

- Special License Requirements / Documentation

- Prequalification

- Minority and Women Business Enterprise Certifications (MBE/WBE)



Understanding the Formal Bidding Process (continued)

- **Know the Language**

Scoring and Avoiding Deficiencies

- **Teaming Strategies**

View Message Boards/ List of Interested Parties.

- ✓ To potentially subcontract on a project, request to see the list of firms who have downloaded the plans.

Establishing Prime and Subcontractor Relationships

- ✓ Businesses who desire to subcontract on a construction project can view the firms that have accessed bid documents to make connections



Points of Contact



CITY OF COLUMBUS - OWNER

Department of Finance & Management

Steve Alvarez: Project Manager

sealvarez@columbus.gov

614-645-8679

Office of Construction Prequalification

www.columbus.gov/prequalification.aspx

Email: prequalification@columbus.gov

To obtain Construction Prequalification Letter

www.columbus.gov/incometaxdivision

Vendor Services

columbusvendorservices.powerappsportals.com

Pizzuti Solutions- Owner's Representative

Cigarette Parks: Senior Project Manager

cparks@pizzuti.com

614-280-4021

Office of Diversity and Inclusion

To search the certified vendor directory, complete online certification application, track the status of your application and receive a copy of your certification approval letter: Columbus.DiversityCompliance.com

Certification information

or questions: DiversityCertifications@columbus.gov

Bid Express

https://www.bidexpress.com/vendor_resources

Bonfire

<https://columbus.bonfirehub.com/login>

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Thank you!

MBE Ohio OBDC